



Hennepin-Carver Workforce Development Board

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Action Request: 2024 - 8

Topic: 2025 Board Meeting Dates

Board Meeting Date: November 13, 2024

Item Description

Regular board meetings shall be held at a date and time established by a majority of the Workforce Development Board (WDB).

Action Needed

A motion and second to establish the 2025 meeting dates and times.

2025 Meeting Dates

Meetings will be held in-person at the Bloomington CareerForce location unless an alternate meeting space is requested in advance.

Full board meetings will be scheduled for the second Wednesday of every other month (excluding July) from **12:30 pm – 2:00 pm** and will be **in-person**. Work group meetings should be scheduled between regular full Board meetings as either virtual or in-person.

2025 Meeting Schedule:

Wednesday, January 8th, 2025

Wednesday, March 12th, 2025

Wednesday, May 14th, 2025 (Annual Meeting)

Wednesday, September 10th, 2025

Wednesday, November 12th, 2025

Background

The WDB shall hold an annual meeting in May. Regular meetings shall be held at a date and time established by a majority of the WDB. Special meetings shall be called by the Chair and/or Committee Chairs as necessary or when such meetings are requested by at least six members of the WDB. All WDB meetings shall be held in compliance with the Open Meeting Law and [WIOA §107\(e\)](#). A majority of duly appointment members shall constitute a quorum. Each member shall have one equal vote.

Staff Recommendation: Approve

Attachments: None