



Hennepin-Carver Workforce Development Board

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Action Request: 2024 - 2

Topic: HCWDB Master Agreement with Carver County

Board Meeting Date: April 3rd, 2024

Item Description

The Hennepin-Carver Workforce Development Board contracts with entities to deliver Workforce Innovation and Opportunity Act (WIOA) funded Adult, Dislocated Worker, and Youth Services, and State-funded Dislocated Worker and Youth services in Suburban Hennepin County (excluding Minneapolis) and Carver County (i.e. the Workforce Development Area). The HCWDB contracts with Carver County, with Hennepin County serving as the fiscal/administrative agent, for the development and implementation of these employment and training services within Carver County. Carver County directly provides the services administered under this Master Agreement.

The current Master Agreement with Carver County expires June 30, 2024. Approval is requested for the following agreements and terms:

Recommended Master Agreement Term:

- 07/01/2024 – 6/30/2027

Grants under Recommended Master Agreement:

- WIOA Adult PY24/SFY25
- WIOA Adult PY25/SFY26
- WIOA Dislocated Worker PY24/SFY25
- WIOA Dislocated Worker PY25/SFY26
- WIOA Youth PY24/SFY25
- WIOA Youth PY25/SFY26
- State Dislocated Worker PY24/SFY25
- State Dislocated Worker PY25/SFY26

Recommended Master Agreement NTE:

- Total Estimated NTE: \$1,115,330

Pursuant to the Master Agreement, Carver County will receive approximately 11.91% of funds allocated to the Hennepin-Carver Local Area for each of the programs: WIOA Adult/Dislocated Worker, State Dislocated Worker, WIOA Youth).

If either county experiences a shift in program needs and/or performance, resources may be transferred between Hennepin and Carver Counties with the approval of the Hennepin-Carver Workforce Development Board. Carver and Hennepin Counties will provide performance and expenditure reports for the contracted grants to the HCWDB Internal Operations Work Group and the full HCWDB on a regular basis and as requested.

Action Needed

A motion and second to approve the recommended terms and funding levels for the Master Agreement with Carver County (7/1/2024 – 6/30/2027).

Background

The federal Workforce Innovation & Opportunity Act (WIOA) programs as well as the State Dislocated Worker Program are administered by the Department of Employment and Economic Development (DEED). These programs serve adults and youth who have been dislocated from work or school, are unemployed, or underemployed facing barriers to employment including but not limited to homelessness, low-income, justice-involved, or basic skills deficient. The services provided include individualized career and pre-vocational services, individual plan development, supported work experiences, education and training services, attainment of recognized credentials and person-centered support services.

The Hennepin-Carver Workforce Development Board is responsible for the allocation of funds within the Workforce Development Area. Hennepin County is the Administrative Entity responsible for required plans and management of funds and achievement of outcomes in the Workforce Development Area, including development and implementation of any Request for Proposal process that may be used to select vendors to deliver employment and training services. Carver County is responsible for the development and implementation of employment and training services within its county, and any Request for Proposal process that may be used to select and vendor(s) to deliver WIOA employment and training services in Carver County.

Staff Recommendation

Approve

Attachments