



Hennepin-Carver Workforce Development Board

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Action Request: 2023-3

Topic: Local Youth Incentives and Stipends Policy

Board Meeting Date: July 11, 2023

Item Description

Policy governing the use of incentives and stipends that follow federal regulations and state statutes, and provides guidance on the issuance of stipend and incentive payments for WIOA Youth and Minnesota Youth Program eligible participants.

Action Needed

A motion (and second) to approve the Local Youth Incentives and Stipends Policy.

Background

Per the Department of Employment and Economic Development (DEED)'s Office of Youth Development, local areas are required to have a local policy that governs the issuance of stipend and incentive payments to youth program participants.

As described in Section 129 of WIOA, local elements and requirements including utilizing the Title I Youth Program funds for:

- Activities leading to the attainment of secondary school diploma or its recognized equivalent, or a recognized postsecondary credential;
- Preparation for postsecondary educational and training opportunities;
- Strong linkages between academic instruction and occupational education that lead to the attainment of postsecondary credentials;
- Preparation for unsubsidized employment opportunities, in appropriate cases; and
- Effective connections to employers, including small employers, in in-demand industry sectors and occupations of the local and regional labor markets

Stipend and incentive payments are designed to be used as a way of recognizing achievement and rewarding participation in program activity. Under this policy, WIOA Youth and Minnesota Youth Program providers of Hennepin-Carver Workforce Development Area 09 may use WIOA and MYP funds for incentive payments to WIOA In-School-Youth (ISY), out-of-school Youth (OSY), and MYP youth to recognize achievement of program milestones directly tied to work experience, education, or training.

Incentives and stipends must be awarded following the parameters outlined in this policy by all WIOA Youth and Minnesota Youth Program service providers of the Hennepin-Carver WDA 09.

Staff Recommendation

Adopt local policy to best meet the needs of our program participants and give clear guidance to our service providers.

July 11, 2023 Board Resolution:

Motion to approve: Garfield Clark

Second: Nicole Mattson

Approved (15 Yeas, 0 Nays)

Attachments

Draft Policy: Local Youth Incentive and Stipend Policy