



Hennepin-Carver

Workforce Development Board

AGENDA
November 8, 2022
12:30 pm – 2:00 pm
Join on your computer or mobile app
[Click here to join the meeting](#)
(612) 263-6117
Phone Conference ID: 108 148 882#

Prior to the meeting, the chair, director, and legal counsel to the board determined that an in-person meeting or a meeting conducted under section [13D.02](#) was not practical or prudent because of a health pandemic, which Hennepin County declared to be a Local Emergency pursuant to Minn. Stat. 12.29 on March 17, 2020.

Attendees: Elise Durbin, Derrick Givens, Sarah Gutzman, Nerita Hughes, Cindy Larson, Tristan Lundblad, Nicole Mattson, Doug Muller, Barbara Staeball, Kim Schrupp, Emily Watts

Excused Absentees: Garfield Clark, John Hacker, Julie Lundberg, Tim Mayer, Kurt Scepaniak, Melissa Scherer, Becky Waege

Absent: Derrick Givens, Ashley Zintl

Guests: Debbie Ferry, Leah McNamee, Jennifer Muntz, Raul Sanchez, Melanie Wang,

Staff: Erik Aamoth, Nicki Hanson, Anna Mullikin, Kate Probert, Shannon Quigley, Nola Slagter, Bri Steirer, Matt Udermann (Carver County Commissioner)

1. Call to Order- Chair Nicole Mattson

2. Approval of Agenda

Motion: Nerita Hughes

Second: Tristan Lundblad

Motion PASSED

3. Approval of Meeting Minutes (May 2022 & September 2022)

Motion: Elise Durbin

Second: Nerita Hughes

Motion PASSED

4. Board Business

a. Workforce Development Area Performance Measures

i. Adult/DW Final Performance Standards after negotiations

ii. Evaluation of PY21 performance compared to regional partners

b. Adult/DW Service Provider presentation – Teamsters

c. 2023 Meeting Schedule (HCWDB BAR 2022-5)

Motion: Doug Muller

Second: Nerita Hughes

Motion PASSED

5. Updates

a. Board Updates

- i. Nicki introduction – transitions and hand-off
- ii. Bri – helping with Board work
- iii. Strategic Planning for 2023
 - Will begin strategic planning and bringing back work groups in 2023
 - Will be meeting with work group staff
 - Collective work to bring groups back in 2023
- iv. Brooklyn Center Lease update
 - Meeting with DEED 11/21 and facilities management at HC to work out last details and close on signing a lease
 - Hoping to have lease signed in BC before next Board Meeting
- v. Website
 - HC communications and website vendor – close with design and finalized
 - Live website presentation by January or March
- vi. Applications for open seats
 - 5 open seats on the Board
 - Advertising vacancies and accepting applications 11/12-12/31
- vii. Cindy Larson
 - Acknowledged work on IFA – ironing out final details of
 - IFA – required by DOL and DEED for the Bloomington CF site
 - Will then shift to MOU

b. Program Updates

- i. WIOA Adult/DW
 - Initial PY22 funding has gone out to providers and we received notice that the remaining grant funds have been released from DOL to DEED. As stated earlier in our performance discussion, we are pending a funding transfer request from DEED to allocation more resources to our WIOA Adult Program for PY22.
 - Nicki has started to meet with each provider 1:1 and will then reinstate regular monthly meetings with providers to discuss challenges, positive practices and strategies to improve enrollments and provision of intensive and individualized services and identify other technical assistance needs.
 - DEED will be conducting a monitoring visit on our Adult/DW programs later this month and we are currently waiting confirmation for that date – all required documentation that has been requested has been submitted to the monitor and we will be sure to share the outcomes of that monitoring visit once it has been completed.
- ii. Youth
 - We had a monitoring visit with DEED for our PY21 WIOA Youth and MYP programs back in mid-October and are currently waiting for the finalized monitoring report. We will also be sure to share the outcomes of that monitoring visit once we have received it.
 - Hennepin County, Carver County and the staff of our service providers have compiled questions that were submitted to DEED Youth staff as a request to schedule a customized workforce area technical assistance session. There were a total of 26 questions submitted pertaining to topics such as policies, program eligibility, Individual Service Strategy Plans, Youth Services, and performance. We are currently working with DEED to schedule a session to receive guidance on these questions.

- Youth providers will begin to meet monthly again starting in December to discuss challenges, positive practices and strategies to improve enrollments and performance outcomes and identify other technical assistance needs.
- iii. Wagner-Peyser
- Workshops still happening virtually and in-person
 - Nov 30 (9a-3p) event – flyer from Cindy
 - In-person appts (95 sept-oct)
 - Partnerships with ABE
 - 38 visits out in the community (200 connections)
 - DW referrals
- c. Carver County
- i. Economic Development Corridor
- Change in 212 Hwy – trying to recruit new talent and businesses on the 212 corridor
 - Looking to work out details in training programs for new businesses
 - 2-hr trolley ride across the county to better understand community needs
 - Discussion ensued pertaining to prevailing wage in Carver Co (Tristan Lundblad)
- ii. Health Care and CNA & CDL Career Pathways
- Engaged with City of Chaska looking into CDL training courses – bringing people into Carver County
 - Trade and Training Center to get training in Carver
 - Bringing together city administrator networks to enhance CDL opportunities in the area
 - Successfully completed Hennepin Tech CNA program; working with Auburn Long-term Care Homes – looking ahead to another cohort in February
- iii. Reflections from National Workforce Fund Conference
- Partners (Brooklynk, Hired)
 - Everyone in the room is part of an employer; discussion of people trying to help and trying to change and attract a new workforce and how employers need to change
 - Tight labor shortages – going to be competing each other and how do we invest in workforce spaces where wellness is prioritized (how do we invest in workforce to build family support systems)
- d. Hennepin County
- i. Workforce Leadership Council 2.0
- Targeting small-mid sized companies
 - Hiring barriers
 - Listening sessions with business owners – challenges/needs/
 - Connecting to pilots with pandemic recovery dollars (i.e. \$20/hr wage)
 - Elevate business and RTT as resources to engage and leverage
 - LISC – financial opportunity centers (financial planning and address benefit cliff)
 - Hennepin Co is *hosting* the conversation, not leading it
- ii. Roster Programs
- Request for Qualifications (34 organizations to partner with)
 - “Call to Actions” – mini RFPs for smaller projects under the Roster
 - a. Library navigator (connecting people to the services available)
 - b. Sector based RFP – 6-7 sectors impacted by pandemic
 - c. Diversion Youth Program
 - d. Be@School – keeping youth in School
 - e. Project HOPE – Sheriffs and Community Corrections (Hennepin County in need of security officers; possible career pathway)

f. Non-custodial project – non-custodial parents and alleviating barriers and internal systems change

- Employer partnerships are emphasized and a priority in this work
- AIOIC and Goodwill selected for a homelessness initiative for \$3.5 million; emphasis on support services

e. Other?

6. Adjourn

Mission Statement

The Hennepin-Carver Workforce Development Board fosters individual and family economic well-being through the development of meaningful career pathways and employment opportunities, provides a skilled talent pipeline to our employer partners through the strategic investment of workforce development resources and the building of collaborative partnerships, and works alongside community organizations to identify and recruit community members to participate in workforce development services based on the workplace requirements expressed by our employer partners as well as the needs and interests of the community.

Vision Statement

The board works in partnership with all community members and employers to support and enhance an effective, efficient, and inclusive workforce development system which assures alignment between available talent and employer needs resulting in economic prosperity for all.

The Hennepin-Carver Workforce Development Board is a Proud Partner of the American Job Center Network and Minnesota CareerForce.

